**NHS SCOTLAND**

**NURSING HCSW – REVISED NATIONAL PROFILES TEMPLATE**

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| **Name of Health Board:**  |  |
| **Name of Employer Lead:**  |  |
| **Name of Staff Side Lead:**  |  |

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| **1.** | a) | No. of outstanding grievances that were lodged prior to 5 August 2021? |  |
|  | b) | How will the above grievance be taken forward? |  |
|  | c) | Expected date of completion on above grievances? |  |
| **2.** | a) | No. of Band 2 posts that will be required to be reviewed? (Posts and headcount required). |  |
| **3.** | a) | Will you be using existing job descriptions as they accurately reflect the duties of the employee on 1st October 2021? |  |
| **4.** | a) | If you need to amend or redraft job descriptions as they do not adequately reflect the duties of the post holder, can you estimate the number of job descriptions that will need to be changed? |  |
|  | b) | Will generic job descriptions be used? |  |
| **5.** | a) | What support or guidance would assist you in taking this exercise forward in your Board? |  |