**APPLICATION FOR RENEWAL OF EXISTING**

**RECRUITMENT AND RETENTION PREMIA**

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| **Board:** |  |
| **Post Title:** |  |
| **Post Pay Band** |  |
| **Number of Staff Receiving RRP:** |  |
| **Value of RRP:** |  |
| **Date Original RRP Awarded:** |  |
| **Expiry Date of Current RRP:** |  |

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| **Reason for continued need for RRP, with reference to the Action Plan included with the original application and addressing why this has not so far created the conditions which would allow the Board to recruit and retain staff to these posts within standard terms and conditions. Where appropriate, supporting evidence from the wider economy can be included with the renewal application.** |
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| **A revised Action Plan setting out how the Board intend to use the lessons learned from the period of the previous RRP to mitigate the need for the RRP in the longer term.** |
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| **Boards will wish to use the check list below to ensure that the application is complete.** | |
| **Has all the required supporting material been included?** |  |
| **Does the renewal application contain a robust Action Plan for moving back to standard terms and conditions?** |  |
| **Has a refreshed Equality Impact Assessment for the RRP which the Board is seeking to renew been included?** |  |
| **Signature of Chief Executive:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of Employee Director:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date: \_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_** | |