

## Scottish Terms and Conditions Committee

---

Ref: STAC(TCS07)2016

23 November 2016

To: Chief Executives,  
Directors of Finance,  
Directors of Human Resources -  
NHS Boards and Special Health Boards,  
NHS National Services Scotland (Common Services Agency) and  
Healthcare Improvement Scotland

CC: Members, Scottish Partnership Forum  
Members, Scottish Terms and Conditions Committee  
Members, Scottish Workforce and Governance Committee

Dear Colleague

### **REIMBURSEMENT OF EMPLOYEE NHS BUSINESS TRAVEL COSTS – NOVEMBER REVIEW**

This letter is being issued as part of STAC's ongoing commitment to keep the service in Scotland informed about the review process which governs mileage rates.

The UK Staff Council conducts a review twice yearly in May and November. The Council has recently completed its November review. This looked at the price of fuel during the twelve month period ending on 31 October, based on data published by the AA. Although the price of fuel has fallen, producing a fall in prices overall of 4.9 per cent, this is not enough to trigger a change in mileage rates as the agreement reached in 2013 states that these will only alter if the variation in costs is greater than 5 per cent, either way. Boards should therefore continue using the current mileage rates until further notice.

Yours sincerely



Robert Calderwood  
Chief Executive  
NHS Greater Glasgow & Clyde  
**STAC Management Side Co-Chair**



Colin Poolman  
Senior Officer, Grampian, Fife & Shetland  
Royal College of Nursing  
**STAC Staff Side Co-Chair**