

**NOTES OF HRF TERMS & CONDITIONS SUB-GROUP  
MEETING HELD ON 30<sup>TH</sup> MARCH 2005, ST ANDREW'S**

ACTION

**Present** (see attached list)

**Apologies:** Elizabeth Stow, Mark Butler, Brian Cowan and Gerry Marr

The minutes of the previous meeting held on 2<sup>nd</sup> March were proposed and seconded by R Calderwood and G Welham.

**Update on Actions from 2<sup>nd</sup> March, 2005 Meeting**

1) PAYROLL MANAGERS CLAIM

It was agreed that the issue required to be progressed and a Working Group would be organised.

2) ANNUAL LEAVE POLICY

It was noted that proposals are currently out for consultation. It was agreed a note should be issued to the Service not to take or implement any actions which might conflict with future advice.

3) CHAPLAINS

Management to draft a response for the 5<sup>th</sup> May meeting.

4) WORKPLAN 2005/06

It was agreed this issue was important and needed clarity a.s.a.p. but further work was needed by both staff and management side.

5) MIDWIVES DISCRETIONARY POINTS

A paper on 'F' and 'G' Grade Midwives would be prepared by the RCM for the next meeting.

6) INTRODUCTION TO SERVICE

Joint Chairs to issues letter.

7) PAY MODERNISATION DIRECTOR

Pay Modernisation Director(s) to be invited to future meetings.

8) PENSION BILL

It was agreed that the NHS Pension Group was the correct body to comment on the current proposals on behalf of staff.

9) REMIT AND COMPOSITION OF GROUP

Discussion had been held with the BMA with regards to their involvement in the T & Cs Sub-Group and further discussions are planned.

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10) ADVANCE LETTER PAY 2005/06

J Miller advised that the Advance Letter for 2005/06 Pay uplift had been issued.

11) EQUAL PAY

This issue was referred from SPRIG. After a lengthy discussion it was agreed to refer it to the next meeting.

Date of Next Meeting

Wednesday 27<sup>th</sup> April, 2005 at 1.30pm, Ramada Jarvis Hotel, West Mill Street, Perth.

## ***Item 2***

### **IN ATTENDANCE**

Jim Devine	UNISON [In Chair]
Jim Cameron	NHS Greater Glasgow
Rona Webster	NHS Fife
John Burns	NHS Dumfries & Galloway
Alan Boyter	NHS Tayside
John Gallagher	UNISON
Lilian Macer	UNISON
Catherine Mackay	UNISON
Colin Poolman	RCN
James Farrelly	TGWU
Michael Fuller	AMICUS
Graham Pirie	SCP
Patricia McNally	CSP
Gillian Lenaghan	RCM
Gordon Welham	RCN
Eddie Egan	UNISON
Alex Killick	SEHD
Janis Miller	PMT
Ian Reid	NHS Greater Glasgow
Robert Calderwood	NHS Greater Glasgow
Gordon Walker	NHS Lanarkshire
George Brechin	NHS Fife

*Item 2*

**HRF Terms & Conditions Sub Group**  
**Future Meeting Dates 2005**

Wednesday 27<sup>th</sup> April                      Ramada Jarvis Hotel, West Mill Street, Perth

Wednesday 25<sup>th</sup> May                      Ramada Jarvis Hotel, West Mill Street, Perth

These meeting with follow on from SPRIG at 1.30pm